



## MINISTRY OF PUBLIC WORKS, METEOROLOGICAL SERVICES AND TRANSPORT JOB ADVERTISEMENT

The Ministry of Public Works, Meteorological Services and Transport is an equal employment opportunity employer and vacancies are open to all Fiji citizens. The process followed for appointment is an open, transparent and competitive selection process based on merit.

The Ministry invites applications from suitably qualified, experienced and eligible candidates for the following positions in its various departments;

ADVERTISE POSITION(S)					
Vacancy No.	Position(s) Title	Salary Band/Steps	No. of Position(s)	Duration	Duty Station
Department of Water and Sewerage					
DWS 02/24-25	Clerical Officer (Technical)	C   \$14,006.72 to \$17,412.20	1	Open Contract	Samabula
Department of Meteorological Services					
DMET 01/24-25	Computer Technician	E   \$20,506.50 to \$25,877.25	1	Open Contract	Nadi
DMET 02/24-25	Technical Officer II (Hydrology)	F   \$24,261.72 to \$30,615.98	1	Open Contract	Nadi
Divisional Engineer (Works) Central/Eastern					
DEWCE 19-20/24-25	Clerical Officer (Accounts)	C   \$14,006.72 to \$17,412.20	2	Open Contract	Walu Bay
POSITION WITHDRAWAL					
DMET 07/24-25	Technical Officer II (Hydrology)				Nadi

### APPLICATION PROCESS:

1. **Register and Login** to the online recruitment portal through the link <http://www.recruitmentportal.gov.fj>;
2. Role Description can also be obtained on **recruitment portal link** given above;
3. Complete the online application by clicking on the relevant category and then the position you wish to apply for;
4. Explain how you meet each of the Knowledge, Experience, Skills and Abilities (KESA) or Selection Criteria for the vacancy;
5. **UPLOAD** current CV outlining Qualifications, Experience, and Referees contact details;
6. For Clinic/Technical Positions only (Whenever Applicable), Upload a Certified Copy or Registration and or Valid Practicing License;
7. **UPLOAD** Certified Copies of Qualifications;
8. Applicants must declare whether they have been the subject of an investigation or disciplinary action, if so, to provide details;
9. Applicants who **DO NOT** submit the "Required Information" and "Documentation" WILL NOT be considered;
10. **ONLY** shortlisted candidates will be contacted.

### Submission

Completed "Online Applications" will be open on Saturday 09 November 2024 and close on Friday, 22 November 2024. 11.59pm (Fiji Time).

### "IMPORTANT NOTE"

The online application platform will close as per the vacancy closing date and time. **LATE EMAILED AND**